



Linzy Beltran

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ABOUT ME

I am a Salvadoran-American writer, event-planner and comedian originally from Houston, Texas. Having survived trauma from being chubby and pentecostal, I aim to become a screenwriter & actor to tell my very specific and relatable stories.

EDUCATION & SKILLS

The University of Texas

May 2012

- Bachelor of Journalism
- Bachelor of Arts - Spanish

In the Moment Acting Studio

Jan 2018 - Dec 2021

National Hispanic Media Coalition

2021 Series Screenwriters Program - Fellow

Fluent in English & Spanish

Improv/Sketch Training

May 2015 - Presents

Plays Trumpet (poorly, but good enough for college band)

SKETCHES/ACTING

Mom Guilt

- Writer, Director, Actor

Wake Up

- Writer, Director, Actor

Burt the Catcaller

- Writer, Director Actor

Juana Inés De Austin

- Titular Role/Producer

Dell World Backup Day

- Role: Miss Adele

WORK EXPERIENCE

DIGITAL GUEST EXPERIENCE MANAGER

C3 Presents

Oct 2021 - Present

- Work to research in Zendesk trends on brands and best ways to use the system to facilitate customer service.
- Create and manage copy for help centers for over 22 music festivals

BILLING COORDINATOR

Buzgova, Meneses & W. Smith

Aug 2020 - Nov 2021

- Managed invoices and payments made by customers undergoing Immigration proceedings.
- Created DACA applications for various clients.

TECHNICAL ACCOUNT MANAGER

C3 PRESENTS

June 2017 - May 2020

- Lead training and tracks progress for internal production budgeting software that is utilized by over 40 Live Nation festivals.
- Worked with developers by tracking timelines, budgets and change requests.

PRODUCTION ASSISTANT, FEST COORDINATOR

C3 PRESENTS

July 2015 - June 2017

- Provided assistance to the Production Directors by managing calendars, tracking expenses, and working on research for new events.
- Organized production meetings and worked as a Festival Coordinator for events year-round. Tasks included submitting payroll and vendor expenses, managing float, permitting, and disseminating information to staff.

EXECUTIVE ASSISTANT

AUSTIN FILM FESTIVAL

May 2012 - May 2015

- Provided assistance to the Executive Director by managing calendars, arranging for guest travel and administering accounts payable
- Coordinated permit and grant application timelines
- Served as Producer for keynote script readings by arranging casting, scheduling rehearsals and efficiently organizing
- and dispersing information to the director and actors involved
- Associated Produced, *On Story: presented by Austin Film Festival*